

AT A GLANCE

Deltek WelcomHome™ Features

Deltek WelcomHome is a project collaboration tool that provides distributed team members with a user-friendly environment where they can collaborate and share information through a common interface. It offers Web-based access to live project and cost data from familiar tools, such as Deltek Open Plan™, Deltek Cobra™, Microsoft Project®, and Primavera® P3®, ensuring that the latest information is available to those who need it.

ITEM MANAGEMENT

- Create custom item categories such as issues, action items, and change requests
- Assign items to individuals or groups
- Associate items with projects, tasks, and/or WBS elements
- Prioritize items according to need
- Receive automatic email notifications
- Display status using traffic light indicators
- Customize thresholds for status indicators
- Track items for subordinates
- Attach documents to items for reference
- Customize fields for different category types
- Display open item indicators for Gantt chart views
- Create tasks from items

DOCUMENT MANAGEMENT

- Track document history by checking in and out of version control
- Effectively manage project documents
- Customize the checkout folder hierarchy
- Store documents in personal "My files" folders
- Add comments, revision numbers and descriptions
- Use the review cycle option

SCHEDULE AND COST INTEGRATION

- Supports Deltek Open Plan 3.x, Deltek Cobra, Primavera P3, and Microsoft Project 2000 and later
- Includes DataViews for all four scheduling applications
- Customize DataViews to integrate with other applications and scheduling tools
- Create and progress activities in the schedule

REPORTING (DATAVIEWS)

- Access a library of plug-ins for real-time reporting and updating
- Display graphical and tabular views, including Gantt charts
- Display DataViews for cost, schedule, resources, and earned value
- Drill-down dynamically
- Roll-up detail across projects
- Fully extend and customize DataViews
- Easily integrate with other systems such as ERP and accounting
- Share Gantt chart templates between projects

PROGRESSING

- Progress resources through Timesheet view
- Progress tasks through Activity view
- Create tasks
- Assign resources
- Progress non-project time
- View weekly or daily timesheets
- Archive progress updates

PROGRESS AUTHORIZATION

- Use optional authorization cycle for controlling progress updates
- Review, and approve or reject progress submissions
- Create dialogue between progressors and supervisors
- Receive email notification of timesheet submissions

EASE OF USE

- Simple and intuitive interface
- Thin client technology
- Fast access over low connection speeds

NOTICES

- View both project-specific and cross-project notice boards
- Delete notices automatically using expiration dates
- Receive automatic email notifications
- Easily attach documents and Web links

PROCESS IMPROVEMENT

- Formalize tasks using template-based process support
- Customize templates to reflect best practices
- Standard templates: PMBOK®, CMM®, Prince 2® and ANSI® Earned Value
- Use templates as a reference library

GROUP DISCUSSIONS

- Discuss topics using real-time forums
- Use both public and private threads
- Page specific users
- View a discussion forum audit trail
- Chat with project team members in real-time

PROJECT HOME PAGES

- Customize project home pages
- Use graphics and text elements in a template-based editor
- Display real-time schedule information
- Generate automatically upon project creation

SEARCH ENGINE

- Search for keywords across multiple projects
- Use results page as a navigation aid

PROJECT TEMPLATES

- Create new projects from templates
- Reuse project templates
- Organize projects using custom folders

ROLE-BASED SECURITY

- Three-tier system consisting of users, groups, and roles
- Granular security applicable to every user action
- Users may belong to more than one group
- Users and/or groups may inherit a role in a project
- Web-based and Windows®-based security tool

CUSTOMIZABLE INTERFACE

- Fully customizable look and feel
- Editable style sheets
- Fully customizable navigation

MULTI-LANGUAGE SUPPORT

- Application- and user-level language settings
- Single- and multi-byte languages supported (English, French, German, Italian, Dutch, Thai, Simplified and Traditional Chinese, and Russian)

EFFECTIVE INTEGRATION

- Compatible with Microsoft Project, Deltek Open Plan, Deltek Cobra, Deltek WelcomRisk, and Primavera P3

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Deltek is a global leader dedicated to delivering enterprise management software that meets the unique needs of project-focused organizations. With over two decades of experience, Deltek enables companies to maximize profitability and productivity, integrating all aspects of their businesses. More than 11,000 customers worldwide rely on Deltek to streamline operations, improve performance and win more business.

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